



## **Oakwood Infant and Nursery School**

Windsor Ave, Clacton-on-Sea, CO15 2AH.

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24 February 2021

Dear Parent/Carer

### **SCHOOL RE-OPENING – MONDAY 8<sup>TH</sup> MARCH 2021 FOR ALL CHILDREN**

The Government has confirmed primary schools will be re-opening on Monday 8<sup>th</sup> March 2021. **It is mandatory that all children return** and we are currently planning and implementing strategies to ensure we make the school as safe as possible for both children and staff. In order to reduce the possible spread of Covid the following processes will be put in place.

### **SCHOOL DAY**

#### **Start Times**

We have made the decision to continue with staggered start times. Start times for each year group will be as follows:

Nursery:	8.20am – 3.10pm
Reception:	8.40am – 3pm
Year 1:	8.30am - 3pm (lessons commence at 8.30am)
Year 2:	8.30am-3pm (lessons commence at 8.30am)

#### **Drop Off and Collection**

Masks **MUST** be worn at all times. Only 1 adult will be permitted to drop off and collect. Upon drop off there will be **'Stop – please wait here'** signs placed 2 meters from each classroom door. To enable classes to remain open and to ensure the safety of the children and teachers, please adhere to these signs and do not pass. Your child will need to be dropped off at the signpost and make their way into class. If you need to speak to a member of staff please telephone or email the school office. Alternatively, you can visit the school office where your enquiry will be dealt with.

Please ensure you drop off your child as near to their start time as possible as this will ensure there is no congestion on the school site. We would also ask you to adhere to social distancing guidelines and keep at least a 2 metre distance from other people both on site and outside the school gates. A one - way system will be in place at all times and cones will be set out leading to the early years classrooms to facilitate social distancing. If your child is late, please bring them to the school office. Only 1 person is permitted in the lobby at one time, so we would ask you to form a socially distanced queue should this be necessary.

When collecting children please make sure you continue to social distance, wear masks and do not approach the classroom doors.

Anybody not wearing a mask (who is not exempt) will not be permitted to enter the site. In the event of this happening, children will have to be dropped at the main gate or lobby. This also applies to those who are medically exempt from wearing a mask.

### **Nursery Drop off and Collection**

When dropping your child at nursery please ensure you adhere to the one way system in place and use the correct nursery gates for entering and exiting.

### **Cleaning**

Rigorous cleaning regimes will be implemented within the school in order to reduce the risk of spreading Covid 19. Sanitiser and anti-bacterial sprays will be in every classroom.

### **In the Classroom**

Staff and children will remain in their bubbles at all times. Children in Years 1 & 2 will continue to be taught in rows and a one way system will remain in place. Children will be encouraged to wash their hands more often and there will be sanitiser available.

### **Staff Testing**

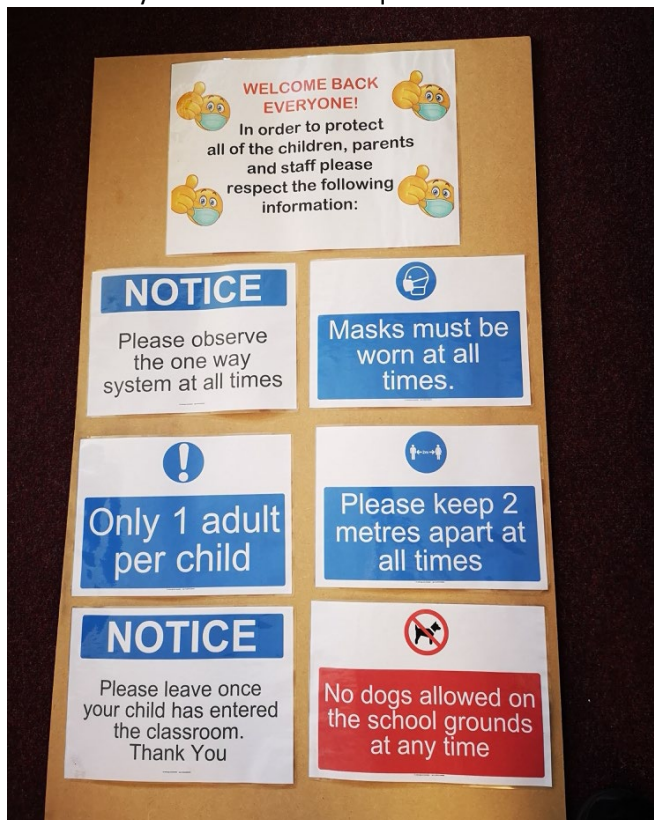
In order to keep the school as safe as possible, all school staff will be required to take a lateral flow test twice a week.

### **Risk Assessment**

The school Risk Assessment is being continually updated. A copy can be found on the school website.

### **Signage**

There will be new signage at the entrance to the school from the 8<sup>th</sup> March. Please ensure you familiarise yourself with the requirements.



**Well-being**

If your child has any specific needs or you have identified any well-being issues since lockdown began, please contact the school to arrange a well-being appointment prior to returning.

I would like to take this opportunity to thank you for your resilience and continued support with remote learning. The children have missed a great deal of learning and we are keen for them to make good progress. Therefore, it is really important that all of the children are in school every day and that they arrive promptly each morning.

If you or anyone in your household demonstrate virus symptoms, you will need to remain at home. Please notify the school office immediately.

I am looking forward to seeing all the children back in school on Monday 8<sup>th</sup> March.

Yours sincerely

Mrs K Maguire-Egan  
Head Teacher